



# DIocese OF SPRINGFIELD IN ILLINOIS

## OFFICE FOR HUMAN RESOURCES

### Employment Listing

<b>Job Title</b>	Maintenance Worker
<b>Location</b>	Other inside the diocese
<b>Application Deadline</b>	Wednesday, December 15, 2021

#### Job Description

We are currently seeking a full-time Maintenance Worker for Calvary Cemetery in Springfield, IL. As part of our team you will assist with the layout and preparation of interments, the installation of foundations for grave markers and memorials, equipment maintenance, debris removal and other various land maintenance tasks.

We are seeking a dependable team member capable of consistently providing positive results in a safe and supportive work environment.

The job is full-time with a 40 hour/week, flexible shift that may require overtime and/or weekends as necessary. The position is expected to earn between \$13.00-\$17.00/hour depending on experience. Benefits include paid time off, paid holidays, basic health insurance.

#### Job Qualifications

Prospective candidate would need to possess the following;

- Experience operating a backhoe and tractor (1 year preferred)
- Experience in maintenance and groundskeeping (1 year preferred)
- Ability to operate hand held tools and equipment
- Ability to accurately use measuring devices
- Ability to lift a 100 lbs.
- Ability to work outdoors in extreme conditions (hot/cold)
- High school diploma or equivalent

Other Qualifications:

- You will be required to pass a drug screen and background check.
- You will need to have a good driving record

#### How to Apply

Please send application

([https://www.dio.org/uploads/files/Human\\_Resources/Employment\\_Documents/Employment\\_Application\\_Diocesan\\_Employee.pdf](https://www.dio.org/uploads/files/Human_Resources/Employment_Documents/Employment_Application_Diocesan_Employee.pdf)) and/or resume to [bfisher@calvary.dio.org](mailto:bfisher@calvary.dio.org).