



DIocese OF SPRINGFIELD IN ILLINOIS

OFFICE FOR HUMAN RESOURCES

Employment Listing

Job Title

Hot Lunch Director

Location

School, Springfield, Christ the King School

Application Deadline

Monday, May 16, 2022

Job Description

Christ the King Cafeteria is looking for a Full-Time Hot Lunch Director for the 2022-2023 school year. Training would start immediately. The position is responsible for, but not limited to, overseeing the Federal Hot Lunch Program, maintaining finance records on Quikbooks, operating the QuikLunch Program, preparing/submitting payroll. Benefits offered and pay based on experience.

Job Qualifications

Bachelor's Degree and/or Experience recommended. Candidate must undergo background check and complete Protecting God's Children's course.

How to Apply

Submit your cover letter and application to Christ the King School, 1920 Barberry Drive, Springfield, IL 62704, Attn: Samantha Black or email to sblack@ctkcougars.com.