



# DIocese OF SPRINGFIELD IN ILLINOIS

## OFFICE FOR HUMAN RESOURCES

### Employment Listing

<b>Job Title</b>	Elementary Teacher
<b>Location</b>	School, Jerseyville, St. Francis-Holy Ghost Catholic School
<b>Application Deadline</b>	Monday, August 1, 2022

#### Job Description

If you have a passion for teaching and a gift for inspiring young minds in a Christ-centered school, we are looking for you. We are currently recruiting for an elementary teacher to join our outstanding faculty of teachers for the 2022-2023 school year.

The ideal candidate:

- will conduct, under the supervision of the school principal, a program of elementary education for students in grades K-8 in accordance with the stated philosophy and objectives of the Springfield Diocese and St. Francis/Holy Ghost Catholic School.
- must develop engaging and innovative lessons that allow our students to grow spiritually, academically, socially and emotionally.
- believes in collaboration with other colleagues.
- promotes understanding and communication in a diverse learning and cultural environment.

#### Job Qualifications

Job Skills & Qualifications

- Bachelor's degree in elementary education
- Current Illinois certification in elementary education
- Strong communication skills, both orally and in writing

#### QUALIFICATIONS

Personal:

- Understands, enjoys, and is sensitive to the needs of this age group.
- Is firm, kind and patient; is self-disciplined with a high standard of personal conduct; and exhibits good judgment.
- Exemplifies good grooming, personal hygiene, and good speech habits.

Professional:

- Possesses a bachelor's degree and State licensure.
- Possesses a competence in his or her field and maintains this through further education and in-service training.

#### RELATIONSHIPS

- Is directly responsible to the principal in all school-related activities.
- Works cooperatively with other faculty members, school staff, pastor, parents, and with the representatives of the diocesan Office for Catholic
- Instructs, guides, and motivates his/her students.

#### How to Apply

To apply for this position, please send a letter of interest, resume and credentials/licensure to:

St. Francis/Holy Ghost Catholic School  
Attn: Dr. Dennis Cramsey  
412 S. State Street  
Jerseyville, IL 62052

Or email to [dennis.cramsey@sfhg.org](mailto:dennis.cramsey@sfhg.org)