



DIocese OF SPRINGFIELD IN ILLINOIS

OFFICE FOR HUMAN RESOURCES

Employment Listing

Job Title Communication & Engagement Coordinator

Location Parish, Decatur, Our Lady of Lourdes

Application Deadline Monday, October 31, 2022

Job Description

The Parish Communications and Engagement Coordinator serves as the face, voice and presence of the parish, mainly to the parishioners, but also to the public, new members, and any other person they come in contact with. Their main responsibility is to promote the mission of the parish and foster a welcoming atmosphere through all methods of communication and media. This position also supports the pastor and members of the parish, as well as various committees and boards.

Job Qualifications

Experience working in an office setting, preferably with various communication platforms.

How to Apply

Applicants should contact the Director of Operations, Justin Reed, for more information by calling 217-877-4404.