



Diocese of Springfield in Illinois

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Office of the Bishop

DECREE

WAGE SCALES FOR NON-EXEMPT (HOURLY) EMPLOYEES OF THE DIOCESAN CURIA

Following the recommendation of the Diocesan Finance Council, I establish this scale of compensation for the hourly lay employees of the curia of the Diocese of Springfield in Illinois, effective **July 1, 2018**:

GRADE 1 – Clerk Receptionist (\$10.09 to \$15.88)
Annual: \$18,364 to \$28,902

GRADE 2 – Secretary 1 (\$11.07 to \$17.46)
Annual: \$20,147 to \$31,777

GRADE 3 – Accounting Clerk 1/Program Specialist 1 (\$11.57 to \$17.94)
Annual: \$21,057 to \$32,651

GRADE 4 – Secretary 2 (\$12.59 to \$19.59)
Annual: \$22,914 to \$35,654

GRADE 5 – Accounting Clerk 2/Program Specialist 2 (\$13.56 to \$22.08)
Annual: \$24,679 to \$40,186

GRADE 6 – Secretary 3 (\$14.11 to \$22.35)
Annual: \$25,680 to \$40,677

Every job description should specify the designated *pay grade* title. These figures are based on 1820 hours per work year.

Most Reverend Thomas John Paprocki
Bishop of Springfield in Illinois

Reverend Monsignor David J. Hoefler
Vicar General

January 10, 2018
Springfield, Illinois