

## St. Francis/Holy Ghost Catholic School, Jerseyville, IL

### Part Time Music Teacher Job Posting

If you have a passion for music and a gift for inspiring young minds in a Christ-centered school, we are looking for you. We are currently recruiting for a part-time music teacher to join our outstanding faculty of teachers for the 2022-2023 school year.

The ideal candidate:

1. will conduct, under the supervision of the school principal, a program of music education for students in grades K-8 in accordance with the stated philosophy and objectives of the Springfield Diocese and St. Francis/Holy Ghost Catholic School.
2. must develop engaging and innovative lessons that allow our students to grow spiritually, academically, socially and emotionally.
3. believes in collaboration with other colleagues.
4. promotes understanding and communication in a diverse learning and cultural environment.

### Part-time Music Teacher Job Description

#### Job Responsibilities

- Create daily lesson plans and learning activities for students based on national, local and school standards in music education and research and knowledge of developmental behaviors.
- Deliver high-quality, engaging instruction in the form of discussion, direct teaching, demonstrations and independent practice using a variety of proven methods.
- Differentiate lessons when needed to give all students access to the curriculum regardless of disability, instructional level, English proficiency or level of interest in the subject.
- Evaluate student performance on tasks established by the standards using different methods such as observation, performance-based tasks or other standard test practices.
- Maintain a safe, orderly and supportive classroom by modeling expected behavior and standards, promoting positive interactions and quickly addressing behaviors that are not in line with the school discipline plan.
- Communicate with parents regarding student progress, potential and behavior periodically through phone or electronic means and at parent and teacher conferences.
- Improve skills and knowledge in teaching by regularly taking classes, attending workshops and discovering new methods of delivering exciting content to students.
- Performs assigned duties which conform to the school's philosophy, objectives and school policy.
- Exhibits loyalty in all working relationships with parents, the pastor, and other contacts.
- Respects the confidentiality of personal and restricted information regarding students, faculty and school.

#### Job Skills & Qualifications

- Bachelor's degree in music education preferred
- Current Illinois certification in music education preferred
- Experience in teaching music or directing a choir in a school or church
- Strong communication skills, both orally and in writing

#### QUALIFICATIONS

1. Personal:
  - a. Understands, enjoys, and is sensitive to the needs of this age group.
  - b. Is firm, kind and patient; is self-disciplined with a high standard of personal conduct; and exhibits good judgment.
  - c. Exemplifies good grooming, personal hygiene, and good speech habits.
2. Professional:
  - a. Possesses a bachelor's degree and State licensure.
  - b. Possesses a competence in his or her field and maintains this through further education and in-service training.
3. RELATIONSHIPS
  - a. Is directly responsible to the principal in all school-related activities.
  - b. Works cooperatively with other faculty members, school staff, pastor, parents, and with the representatives of the diocesan Office for Catholic Schools.
  - c. Instructs, guides, and motivates his/her students.

To apply for this position, please send a letter of interest, resume and credentials/licensure to:

St. Francis/Holy Ghost Catholic School  
Attn: Dr. Dennis Cramsey  
412 S. State Street  
Jerseyville, IL 62052

Or email to [dennis.cramsey@sfhg.org](mailto:dennis.cramsey@sfhg.org)