

Job Description Maintenance Personnel

- 1. Daily cleaning of the school building and gym, when needed.**
- 2. Make repairs, as needed, if it is within his ability to do or to make plans with outside personnel to do such job.**
- 3. Mowing, snow removal, etc.**
- 4. Preparing the gym for ballgames or other gym functions.**
- 5. Minor electrical repairs**
- 6. Summer: cleaning of school facilities to include stripping, mopping, and waxing of floors, plus make repairs as needed.**
- 7. Painting and dry wall repairs**
- 8. Report to the Principal and/or Pastor of problems needing special attention.**
- 9. Put out "school zone" signs on the streets daily.**
- 10. Periodic checking of boiler, etc.**
- 11. Etc., Etc., Etc.**