

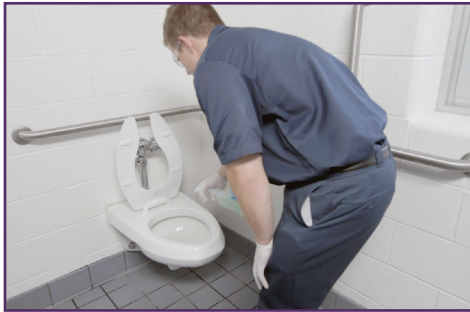
# Routine Restroom

## Enhanced Procedures

### 6-Step Standardized Cleaning Process



#### 1. Disinfect



Spray all the high-touch areas with a Buckeye Disinfectant. Do not wipe down.

#### 2. High Dust



Clean in a clockwise pattern around the room everything above the shoulders.

#### 3. Spot Clean



Clean glass and mirrors with a Buckeye Glass Cleaner. Check all soap and paper dispensers and refill as necessary. Spot clean walls and partitions with a Buckeye Muscle cleaner as necessary. Go back to the high-touch areas that were initially sprayed with the disinfectant (time should have been between 6-7 minutes) and spray again and wipe down this time (the last 2-3 minutes of dwell time will be achieved for complete disinfection).



#### 4. Dust Mop or Sweep



Scrape up items stuck to the floor with a putty knife, being careful not to gouge the floor.

#### 5. Empty Trash



Do not push down on trash as there may be sharp objects in the trash bag.

#### 6. Damp Mop



Post "Wet Floor" signs at the area entrance. Outline the area with a damp mop and fill in using a figure-8 technique.

### Equipment Care

Clean and store equipment after completing Routine Cleaning procedures.

- Rinse mop heads and hang them to dry.
- Rinse buckets and wringers.
- Place dirty dust mop heads in a laundry bag.
- Treat new mop heads with a Buckeye Dust Mop Treatment.
- Wipe down all equipment including electrical cords.
- Check electrical cords for frayed or cracked wires or missing ground pins. Report any problems to your supervisor and do not use the equipment.
- If using an autoscrubber, empty the recovery tank, clean the squeegee blade, and inspect it for damage. Report any damaged or worn equipment to your supervisor.
- Refill or change out products when necessary, or inform your supervisor.